**GORSEFIELD PRIMARY SCHOOL**
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**Chief Executive Officer:** Mrs K Bramwell
**Principal:** Mrs R Onyekaba

19.10.26

Parent/Carer Conferencing Meetings

Dear Parents and Carers,

As we approach the end of our first half term, we can reflect on what has been an action-packed, fun-filled few weeks! Our Learning Without Limits curriculum is well underway and it has been wonderful to welcome so many of you into school for our Learn Alongside and Stay and Play sessions. Early years, yours will be here before you know it, the date for our Nursery 's and Reception Stay & Play sessions is Friday 6th November 2026! These have been fantastic opportunities for you to see your child's learning, progress and achievements first-hand.

We are now looking forward to welcoming you into school for our upcoming Parent and Carer Conferencing Evenings. This will be a valuable opportunity to spend time with your child's class teacher, celebrate their successes, hear more about what they have been enjoying in school and discuss their next steps in learning. There will also be plenty of time to ask any questions you may have and explore how we can continue working together to support your child to thrive.

Parent Conference meetings will be held on Wednesday 11th November 2026 and the appointments will be available for you to start booking on Arbor from today, Monday 19th October 2026. This should then give our parents and carers plenty of time to ensure they can make the important date. Please let staff know if you struggle to make the date or struggle to make the appointment and staff would be more than happy to assist you.

**Please book parent/ carer conferencing appointments on Arbor.**
**Appointments are scheduled to last 10 minutes**

For parents/ carers unable to make a face-to-face appointment, the class teacher will ring for a phone call meeting (this will be later than the time specified below)

**Booking opens Monday 19th October 2026 - Wednesday 11th November 2026**

Should you require a meeting longer than the 10 minutes scheduled, please let your child's class teacher know and they will be happy to accommodate this request by arranging a convenient time later.

If your child has an EHCP, Miss Tunstall, SENDCO, will contact you for an additional call to discuss progress, provisions and achievements in relation to your child's specific SEND needs.

Yours sincerely,

Mrs Paice

*N. Paice*

Head of School